



FLEX-Lib

Financial Literacy Enterprise eXcellence - Liberia

Phone: +231770430215

Email: info@flex-lib.org

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MONTHLY PROFIT & LOSS SHEET

Business Name: _____

Month: _____ Year: _____

A. INCOME

Description	Amount
Sales Revenue	
Other Income	
Total Income	

B. EXPENSES

Description	Amount
Rent	
Utilities	
Transportation	
Salaries/Wages	
Inventory Purchased	
Marketing	
Other Expenses	
Total Expenses	

C. PROFIT CALCULATION

Total Income: _____

Less Total Expenses: _____

NET PROFIT (LOSS): _____

What Does It Mean?

• Positive figure = Profit • Negative figure = Loss

Use this worksheet every month to monitor the financial health of your business.